

# CAPABILITY STATEMENT



## COMPANY DATA

CAGE CODE	8BSZ8
DUNS NUMBER	117076913
COMPANY TYPE	LLC, S-CORP
VON NUMBER	19001129
DIR NUMBER	PW-LR-1000656302

## CERTIFICATIONS

- Project Management Professional (PMP)
- Six Sigma Green Belt (CSSGB)
- Women Business Enterprise (WBE) - CPUC
- Small Business (SBMicro) - CA DGS
- Veteran Owned Small Business (VOSB) - VA
- Disadvantaged Business Enterprise (DBE) - CUCP
- Small Business Enterprise (SBE) - CUCP
- Emerging Local Business Enterprise (ELBE) - City of San Diego



## NAICS CODES

- 541611 General Management Consulting Services
- 541614 Process Consulting Services
- 541618 Other Management Consulting Services
- 541690 Other Scientific & Tech. Consulting Services

## PROFICIENCIES

- SharePoint & SharePoint Workflows
- SQL Server & SQL Server Reporting Services
- Smartsheet
- Access
- Excel
- InfoPath Designer
- Power BI
- Nintex Workflows

## CONTACT INFO

### Orbital Project Management, LLC

2894 C Street  
San Diego, CA 92102

contactus@orbitalpm.com

Jennifer Heffler 559.750.9340

www.orbitalpm.com

## CORE COMPETENCIES & DIFFERENTIATORS

Orbital Project Management [OPM] is a managed service and consultation firm specializing in projects that aim to deliver cleaner, safer, and more reliable energy across the country. Our mission is to provide prompt, precise, and professional service to the most complex and challenging issues faced in the generation, transmission, and delivery of energy, both now and for future generations.



### PMO SET-UP



### DATABASE MANAGEMENT



### PROGRAM/PROJECT MANAGEMENT



### PROCESS EFFICIENCIES



### POWER BI/DASHBOARDS



### PROJECT CONTROLS

OPM provides a complete PMO set up to organizations in need of standardization across multiple projects. We effectively manage programs by clearly defining scope and requirements, building process maps, developing breakdown structures for resources and work, designing KPI dashboards, and managing data across the organization. Future scale-up can begin without unnecessary growing pains due to efficient data tracking, real time reporting, and continuous process improvement. With accurate progress tracking, critical decisions can be made without delay. Based on project needs and available technologies, we recommend and create cost-effective data management solutions to collect and store data and to support automation. We provide user training, document all processes, and create data dictionaries and user guides.

Led by a management team with hands-on energy sector experience from generation to delivery, OPM has a level of global understanding about issues that vastly exceeds other project management firms. The ability to predict, identify, and correct issues, without the need for additional research or learning, ensures projects stay on track and within budget constraints.

## PAST PERFORMANCE

▶ In an effort to stave Public Safety Power Shut-offs in rural areas prone to wildfires and restore positive customer relations, a major southern California utility initiated a pilot program to underground electric distribution power lines. OPM supported a design and engineering firm tasked with accomplishing their 2020-2022 goals of 140 miles.

▶ With an exclusively rural project location, coordination between agencies was critical for scheduling. Each circuit required permitting, land rights, an environmental study, a geotechnical report, geospatial imagery, Powerline System CAD modeling, underground utility location markout and potholing, as well as customer relations management. In addition to managing the timely coordination of each external service, the project required effective internal coordination of electric and civil divisions for a unified design. Scoping method improvements and aggressive timelines were identified.

▶ Orbital Project Management mapped processes, developed a RACI chart to communicate functional responsibilities, centralized data collection location and methods, and improved communications so that dashboards and real-time reporting could be implemented for efficient decision making. In addition, planning and scoping improvements were made so clear expectations could be communicated to the utility client for schedule adherence. The data was then transmitted to the utility for internal KPI tracking toward completed mileage goals.

▶ OPM's efforts enabled the design and engineering firm to supply all mileage (21+ miles in 2020 and 40+ miles in 2021) three months ahead of schedule. The supported firm is on track to deliver over 80 miles in 2022, thus securing its position as the go-to for the utility's Strategic Undergrounding Program.